At St John the Baptist Catholic Primary School, Internet and Network Services are used to enhance teaching and learning through the use of computers and the school network for communicating, publishing, research and for learning skills.

Years 3 - 6 Student Agreement

As a computer user at St John the Baptist Catholic Primary School I will follow these rules:

1. I will use the computers only for the task I am meant to be doing and I will only access information that is useful to me in my studies.
2. I will take care of the school’s hardware and software.
3. I will only use the software and websites approved by the teacher.
4. I will not use the computer during wet weather play.
5. I will not inconvenience other people; for example by:
   - printing more copies than I need
   - downloading large files
   - leaving my computer ‘locked’
6. I will keep my password/s to myself, and not use the passwords of others.
7. I will store my own work in my folder/file.
8. I will not look for anything that is illegal, dangerous or offensive on the Internet.
9. If I accidentally come across something I am unhappy with I will immediately click on the home or back button and inform the teacher.
10. I will only send messages that are polite and sensible. I will not use the computer to annoy or offend anyone else.

11. I will not intentionally spread viruses by e-mail or post unnecessary e-mail.

12. I will not give out personal information such as my surname, address and phone number or that of my parents or others unless I have permission from my parents/guardians.

13. I will not publish a picture or e-mail a picture of myself without first checking with the teacher.

14. If I receive any messages that I do not like I will immediately tell a teacher.

15. I will only publish web pages or send e-mail with the teacher's permission.

16. I know that the school may check my computer files and may monitor the Internet sites I visit.

17. I know that the school will take all reasonable precautions to ensure that I cannot access inappropriate materials but it cannot be held responsible for the material I access through the Internet.

18. I know that the school will not be responsible for any loss of data or for the accuracy of the information I obtain through the school’s computers.

19. I will not copy other people’s work and call it my own, including pictures and information I find on the Internet and Network.

If I break any of these rules, then I may be unable to use the computers at school and I will need to re-negotiate how and when I use the computers with the Principal.

Student’s Name:  

Signature:  

Dated:  
INTERNET AND NETWORK SERVICES USER AGREEMENT
Parent/Guardian Agreement

I understand that St John the Baptist Catholic Primary School provides students with access to ICT and internet and network services that may include computers, iPads, the internet, e-mail, chat, bulletin boards, newsgroups to enhance teaching and learning.

The school’s email system is provided through Google Apps. Consequently student emails and email account details may be transferred, stored and processed in the United States or any other country utilised by Google to provide the Google Apps services. In signing this agreement you consent to this transfer, processing and storage of that information.

School personnel responsible for the email system may have the ability to access, monitor, use or disclose emails and associated administrative data for the purpose of administering the system and ensuring its proper use. In signing this agreement you consent to such access, use and disclose.

I agree to (student’s name) using the internet and network services at the school for educational purposes in accordance with the Acceptable Use Agreement for Students.

I understand that the school takes reasonable precautions but cannot control what is on the Internet and that some materials on the Internet may be objectionable. I understand that the school will take all reasonable precautions to minimise the risk of exposure to unsuitable material. I understand that the school will not be responsible for any financial obligations my child incurs through use of the Internet.

I believe my son/daughter understands this responsibility, and I hereby give my permission for him/her to access the Internet under the school rules. I understand that students breaking these rules will be subject to appropriate action by the school. This may include the loss of Internet and Network Services access for some time, as determined by the Principal.

Parent/Guardian’s name

Parent/Guardian’s signature

Dated
INTERNET AND NETWORK SERVICES

Information Sheet for Parents / Guardians and Staff

The Diocesan School System (DSS) provides access to the Internet and Network Services for students in the belief that digital information and communication environments are important mediums supporting learning, teaching and administration.

In using and managing Internet and Network Services students are expected to conduct their activities in a manner that respects the Catholic Church, its mission and its values, and respects the dignity, rights and privacy of other persons.

St John the Baptist Catholic Primary School, Freshwater considers that the following uses of the Internet and Network Services by students to be unacceptable:

System requirements
- Any use that breach existing Diocesan School System policies.
- Any use that contravenes the ethos and values of the Catholic school system.
- Any attempts to injure the reputation of, or cause embarrassment to schools or the Diocesan School System.
- Any use of DSS computer systems for business or personal financial benefit.
- Any use of DSS computer systems for party political purposes.

Personal Safety
- Posting of personal contact information about themselves or other people. Personal contact information includes address, telephone, school address, work address, email addresses, etc.
- Meeting with someone they have met on-line without their parent's, guardian's approval and participation.
- Not disclosing to their teacher, any messages they receive that are inappropriate or that make them feel uncomfortable.

Unlawful Use
- Engaging in any illegal act, engaging in any criminal activity, threatening the safety of people etc.

Privacy Issues
- Posting private information about another person.
- Re-posting a message that was sent to them privately without the permission of the person who sent them the message.
- Sending items of a sensitive or confidential nature by email without prior clarification with the addressee.

Copyright and Plagiarism
- Not respecting the rights of copyright owners: copyright infringement occurs when an individual inappropriately reproduces a work that is protected by a copyright. If a work contains language that specifies acceptable use of that work, the user should follow the expressed requirements. If the user is unsure whether or not they can use a work, they should request permission from the copyright owner.
- Plagiarising works found on the Internet: plagiarism is taking the ideas or writings of others and presenting them as if they were original to the use.